

**Maitland Middle School
School Advisory Council (SAC) Meeting Minutes
Tuesday, October 6, 2020 @ 6:00 p.m.**

**Virtual link for those unable to attend Face to Face
Join Zoom Meeting**

<https://us02web.zoom.us/j/83457414464?pwd=SmJrRUFQMDisVDVXbmVoUHlrMUxQQT09>

**Meeting ID: 834 5741 4464
Passcode: P2F6Aq**

Attendance: (Delaney will input based on sign in sheet for those physically present and virtually in attendance).

SAC MEMBERS PRESENT	SAC MEMBERS: ABSENT	GUESTS
Face to face: QUORUM Kendra Adamo Jennifer Boone Julie Capps Kelly Delaney Eric Foglesong Meg Frey Laura Fuller Diane Griffin Erin Jozik Andrew Leftakis Hope McDavid Heather Price Amy Orseno Kendra Simasek Carla Thomas Stacey Wilde Julie Wood Virtual attendees: Tamika Bellmany Matthew Carlo Antoniella Paradiso Lindy Snyder	Donna Batten Shoshana Buchanan Sara Cambron	Anthony Duncan, teacher April Solley, parent Mandy Manly, parent Amy Yohe, parent Danielle Kendall, Admin Allen Montijo, teacher Amber Woodard, parent Crystal Higgs, Admin

Call to Order:

A meeting of the Maitland Middle School Advisory Council was held in the Media Center on Tuesday, October 6, 2020. Chair Kendra Simasek called the meeting to order at 6:01 p.m. . Kelly Delaney will record minutes for this meeting.

Approval of Previous Minutes: Noted that coding on September minutes and sign in sheet needs to match SAC Data Membership Form. Parent stays the same. Instructional staff changes to Teacher. Staff changes to Classified.

Motion to approve made by Stacey Wilde. Seconded by Hope McDavid.

Content Area share out by teachers in Social Studies, ELA, Science, and Math.

- Virtual question from a parent, when will the Algebra EOC results be in? Best guess is December 2020. That test will NOT count against last year's grade.
- Parent questions about EOC courses at the middle school level: Algebra, Geometry, Civics.
- Students have already completed the first round of iReady testing and PMAs.

Principal's Report (Announcements/HR & Budget Updates):

Phase 3 updates: LaunchEd@Home is still available through the end of the first semester. Masks are still required. Middle school sports pushed to second semester. No clubs allowed to meet on campus as of yet. We are not making any changes. We do have @130 students returning as Face to Face students. Schedules and traffic patterns on campus will be impacted on Tuesday. We will have a meeting with these returning students a la an orientation in the cafeteria first period. Any schedule changes may impact student access to a teacher's Canvas page **if they had a teacher change** for 24-48 hours.

Character Research Lab Network-all OCPS middle schools are a part of this and we will complete three research activities this year: mental health, socio-emotional health, mindfulness. Last year it was only 8th grade. This year all grade levels will complete the activity. Results will be shared with the school.

As part of the Marjory Stoneman Douglas Act we are required to provide mental health training (5 hours). First one is October 22nd. We will operate on a modified bell schedule. An opt out letter is available and will be posted on the website.

Mr. Leftakis shared upcoming calendar dates:

October 12th Student holiday/ Teacher workday

October 14th No Early Release Wednesday to allow for high school SAT testing.

October 15th Fall Character Lab

October 21st Walk & Roll Day

October 22nd First Mental Health Training Day

October 26th Red Ribbon Week begins

October 30th Student holiday/teacher non workday

November 3rd Election Day

November 4th SAC Meeting

School Improvement Plan (Goal Updates): Shared by Mr. Leftakis

- Move from goals to areas of focus
- Improve teacher capacity in all content areas
- Movement is tied to previous year's scores.
- We are expecting that FSA testing will occur in the spring.
- Classroom sweeps and observations for instruction to provide actionable feedback which correlates to increased student achievement scores on assessments.
- Nine targets for school grades: on target in ELA and Math, learning gains for lowest 25% in those areas, Civics, 8th Science, acceleration: 8th graders who scored a level 3 and are in Algebra or Geometry. Also Industry Certification courses also add to the score.
- Currently operating under ESA to look at subgroups and compare them to the highest performing groups. We are not meeting the goal for students with disabilities. It is a large focus this year: close reads of complex text to increase reading comprehension. Current ESE proficiency is 17% in ELA. We have to move that to 41%.
- Culture and Environment specifically related to Social & Emotional Learning. Focuses on the skills students need to be successful in school (how to deal with conflict, disappointment, interacting with peers, etc.).

Old Business:

Mr. Leftakis shared the approval of the 2020-2021 SAC Members slate submitted for vote to our staff and stakeholders. Our SAC Board is: Kendra Simasek (SAC Chair), Tamika Bellmany (SAC Vice Chair), Kelly Delaney (recording secretary), Diane Griffin, Donna Batten, Julie Capps, Amber Woodard, Amy Orseno, Hope McDavid, Stacey Wilde, Carla Thomas, Antoniella Paradiso, Kendra Adamo, Matthew Carlo, Erin Jozik, Lindy Snyder, Heather Price, Julie Wood, Jennifer Boone, Eric Foglesong, Meg Frey, Laura Fuller, Sara Cambron, and Shoshana Buchanan.

Review of SAC Bylaws and Robert's Rules of Order.

We must have Face to Face meetings and we cannot vote by proxy. When the order expires in November all meetings must be Face to Face. Virtual meetings will be suspended.

No SAC Sub-Committee on dispersal of A+ Funds/State Recognition Money is needed this year as no school grades were assigned in 2019-2020 due to the Covid-19 pandemic as no FSA and EOC testing was completed.

Motion to approve SAC By-laws from Kendra Adamo, seconded by Eric Foglesong. 16/17 SAC members physically present voted to approve. Meg Frey abstained from vote.

New Business: None**Open Agenda (Non-SAC Members): None****Meeting Adjournment:**

Motion to adjourn the meeting at 7:01 p.m. by Hope McDavid, second by Amy Orseno. Motion carried unanimously.

Next Meeting Date, Time, and Location: Due to election day, our November meeting will be held on Wednesday, November 4, 2020 at 6:00 p.m. in the Media Center. Agenda to be shared via email on October 29, 2020.

Submitted by: Kelly Delaney, Recording Secretary

Approval date: <<Date of Approval>>

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education